

ADOPTION OF CURRICULAR MATERIALS

For purposes of this policy, "curricular materials" means systematically organized materials designed to provide a specific level of instruction in a subject matter category, including:

- A. books;
- B. hardware that will be consumed, accessed, or used by a single student during a semester or school year;
- C. computer software; and
- D. digital content.

Curricular materials used as part of the educational program of the Corporation shall be approved by the School Board, and the Corporation shall make approved curricular materials available for rental or purchase by each student enrolled in a public school located in the attendance area served by the Corporation if that school is in compliance with the minimum certification standards established by the State Board of Education.

The annual rental rate for curricular materials shall not exceed the rates established by law. The Corporation may charge a student the cost of the student's use of disposable materials, software copyright licenses, and hardware to utilize software provided. If a software site license is not charged on a per student per school year basis, the Corporation shall approve a sum to be paid by each student that divides the cost of the license between all students expected to use the licensed software. If hardware such as a laptop computer or a tablet is required to access the approved curricular materials, a fee may be charged to each student expected to use the hardware.

Library curricular materials and any hardware necessary to utilize and benefit from the curricular materials shall be provided to students in accordance with state and federal law, including law concerning individuals with disabilities. The Corporation shall prescribe reasonable rules and regulations for the care, custody, and return of library curricular materials and hardware.

The curricular materials approved by the Corporation shall include a research-based core reading program.

Supplementary materials required by a special education student's Individualized Education Program or Section 504 plan shall be provided without additional charge. The supplemental materials provided to students receiving special education services shall be in a format that allows the student to utilize the materials. When necessary for a special education student to benefit from curricular materials, the materials shall be provided in NIMAS (National Instructional Materials Accessibility Standard) format and shall be certified by NIMAC (National Instructional Materials Access Center), or the publisher of the materials may authorize the Corporation to reproduce the curricular materials in a format such as large type or audio that allows the special education student to benefit from the materials.

Upon the determination of the Corporation that a textbook is no longer scheduled for use in the Corporation, the Corporation may sell, exchange, transfer, or otherwise convey the textbook.

511 IAC 6.2-3.1 – Research based core reading program requirement
Indiana State Board of Accounts, *School Uniform Compliance Guidelines Manual*

Adopted: September 14, 2021